

	<b>MEETING</b>	<b>Yachting Australia Federal Assembly Discussion Forum</b>		
	<b>DATE</b>	<b>Saturday 22 and Sunday 23 May</b>		
	<b>TIME</b>	<b>13.00-17.00 (Saturday); 09.00-16.00 (Sunday)</b>		
	<b>VENUE</b>	<b>Royal Sydney Yacht Squadron – Kirribilli Room</b>		
	<b>AGENDA</b>	<b>MINUTE</b>		<b>ACTIONS</b>
<b>A</b>	<b>ATTENDANCE AND APOLOGIES</b>			
	Graeme Ainley John Allanson John Flower David Kellett Andrew Plympton Wally Rantanen  Phil Jones Cheryl Zilverschoon Malcolm Levy Andrew Hamilton Lindsay Brown Nick Hutton Bob Silberberg Peter Merritt David Staley John Burgess Rupert Leslie Tony Claydon Alan Tough Allen Walters John Johnston Gary Martin Don McMichael  <b>Apologies:</b>  Chris White Bruce Chapman Campbell Rose David Tillett	Chairman YAI Director YAI Director YAI Director YAI Director YAI Director  YAI CEO Recording Secretary  YNSW Delegate YNSW Observer YNSW Observer YT Delegate YT Observer YV Delegate YV Observer YV Observer YAWA Delegate YAWA Observer YAWA Observer YSA Delegate YSA Observer YNT Delegate YACT Delegate	NOTES:  1. Items 1.1 and 3.1 were addressed on Saturday afternoon combined with the National Training Committee and Offshore Keelboat Policy Committee respectively. See notes at item concerned.  2. It was noted that the representatives of YQ were unable to attend due to a clash with a Club Conference being held in Queensland in conjunction with the Sanctuary Cove Boat Show.  3. YAWA held a proxy for YQ. The Chairman explained that the meeting had not been called as a General Meeting of the Federal Assembly in line with the requirements of the YAI Constitution. Given that all MYAs were in attendance, with the exception of YQ, those present agreed unanimously that the meeting should be considered a General Meeting. The proxy votes held by YAWA would therefore be accepted at the relevant items.	

<b>B MINUTES OF LAST MEETING</b>				
		To receive the minutes of the meeting held by teleconference on 12 March 2004	It was noted that the minutes of the Teleconference held on Friday 12 March appeared not to have been circulated to MYAs. The CEO apologised for the oversight. It was agreed that these Minutes should be forwarded to MYAs for consideration and adoption at a future meeting.	YAI-CEO
<b>C MATTERS ARISING</b>				
		To consider any matters arising not otherwise dealt with in the agenda.		
<b>KRA 1 PARTICIPATION AND SPORT DEVELOPMENT</b>				
	<b>1.1</b>	<b>Training</b>	<b>Requested by various MYAs</b>	
	<b>(a)</b>	To receive a report on the current position of Yachting Australia Training Limited.	<b>NOTE – This item was discussed on Saturday 22 May from 13.00. The Federal Assembly and Training Committees combined for this item.</b>	
	<b>(b)</b>	To note development plans for the National Training Schemes for the year 2004-05.	The Federal Assembly received a report on the background and current status of Yachting Australia Training Limited (YATL)	
	<b>(c)</b>	To receive a presentation on the options for the wider international recognition of qualifications gained in Australia and the opportunities for links to commercial qualifications.	<ul style="list-style-type: none"> <li>In October 2002, the Federal Assembly, based on recommendations from Yachting Queensland (YQ), had agreed that the National Training Schemes should be developed to be competency based under the Vocational and Educational Training (VET) framework.</li> <li>YQ had been developing Competency Based Training Packages for some time and 'owned' a Registered Training Organisation (RTO). At the time of establishing the joint venture, YQ stated that they had already invested \$100,000. YQ had offered to vest the work done and the RTO in a new company for the benefit of other members of the Federation.</li> <li>YATL was a separate legal entity established as a joint venture between YAI and YQ in October 2002. Heads of Agreement were established at the time and were still the basis of the agreement under which YATL operated.</li> <li>YAI paid \$50,000 to YQ on establishing the joint venture for YQ "to seed the RTO into the joint venture and to make available the Training Packages and other work done...". YAI committed at the time to "Fund the National Training Committee and the joint venture in so far as it is necessary, but not to the extent of the completion of the programs as accepted by the QYA by virtue of [this] agreement, but to fund the meetings, state visitations and promotion of the scheme via the joint venture body."</li> <li>The responsibility for all aspects of training had been vested in YATL when established. This had been varied by agreement between the YAI Board and YATL Board in July 2003. YATL had retained responsibility for all technical development while Yachting Australia was responsible for all other aspects.</li> </ul>	

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			<ul style="list-style-type: none"> <li>• The Heads of Agreement foreshadowed YATL as having responsibility for the development of Training Support Packages and Logbooks for courses equivalent to TL1/TL2 - GISBS (National Dinghy Sailing Scheme), TL3 (National Powerboat Scheme) and TL4/TL6 (National Yacht Cruising Scheme)</li> <li>• During development, the model for training proposed by YATL had changed. The original proposal had been that all training to be under the VET system. This has been revised to a model based on an industry standard with links to the VET system. It appeared that the model had been considerably more difficult to develop than YATL had anticipated.</li> <li>• YAI had committed approximately \$140,000 of the funds of the Federation to YATL since October 2002. This included the payment to YQ of \$50,000 for work done by YQ on entering the joint venture (referred to above) and approximately \$90,000 to fund the time spent by Bruce Chapman and external consultant Wendy de Luca. A further \$60,000 had been spent on meeting expenses; travel, accommodation and catering; print and production; and IT, legal fees and audit fees. An additional allowance of \$35,000 was made in 2002-03 for YAI staff time.</li> <li>• Since the establishment of YATL, both International Yachtmaster Training (IYT) and the Royal Yachting Association (RYA) had entered the market in Australia. Ongoing discussions had been held with both IYT and the RYA. No agreement existed with either organisation.</li> <li>• Although discussions were continuing regarding an Australia wide involvement through Yachting Australia, YQ had recently signed an agreement with IYT for the delivery of their courses in Queensland. (A leaflet sent to MYAs by YQ was circulated to the Federal Assembly for information).</li> <li>• The relationship between YAI and YQ in relation to YATL had been strained of late. YQ had written to YAI at the end of March suggesting that YAI was in breach of the Heads of Agreement. Two meetings had subsequently taken place, both at the instigation of YAI, in an effort to resolve the matter. On 10 May, Bruce Chapman had resigned from his position as YATL director and CEO.</li> </ul> <p>In response to questions, a number of issues were clarified in relation to the work on the Competency Based Training Support Packages and Logbooks under development by YATL. The FA then discussed issues to be addressed in the longer term relating to the development and management of the National Training Schemes.</p> <p>The National Powerboat Scheme Training Support Package (TSP), Logbook and Handbook had been passed to YAI by YATL as complete. MYAs expressed concern over the quality and content of the TSP, Logbook and Handbook as circulated. YAWA stated that they required the TSP and logbook to be amended as a matter of urgency in order to meet local demands for compulsory powerboat training; YV expressed concerns over the TSP and in particular the lack of relevance of the question bank; YNSW considered that whilst the logbook may be useable if amended, the TSP had no useful application.</p>	
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			<p>become relevant at some later date, action should be taken nationally and not by individual MYAs without consultation and on a piecemeal basis.</p> <p>YNSW asked the Board to consider whether YQ were in breach of the Services Agreement signed with YAI in October 2003 as a result of their recent agreement with IYT. Clause 3.2 (a) of the Agreement states that: "In consideration of the provision of the Services the MYA will exclusively use Yachting Australia as the provider of the Services".</p> <p>The FA discussed the losses that had resulted in part from the late delivery of the revised Training Support Packages and other materials. Setting aside the costs of YATL, the Board estimated that the net loss to YAI had been in the region of \$80,000 and a further \$100,000 to the MYAs collectively. There was an urgent need to re-establish these revenue streams.</p> <p>The FA considered that there might still be value in YATL as a subsidiary company of YAI, having responsibility for the NTSs. However YATL must be wholly owned by YAI. This would seed the control in the proper authority and enable YATL to respond directly to the requirements of the owners of YAI. It was agreed that this should be addressed in the Business Plan.</p> <p>There followed a general discussion regarding the future of the National Training Schemes. The Federal Assembly agreed that training was a core activity for YAI and the MYAs. To this end it was essential that:</p> <ul style="list-style-type: none"> <li>• YAI take control of the situation and provide certainty as to the way forward</li> <li>• recover the positive aspects of the National Training Schemes</li> <li>• build a comprehensive business plan as the basis on which to move ahead</li> </ul> <p>To be successful, any process should take advantage of the expertise in groups such as the NTC. The Board had set a target of 90 days within which to develop the Business Plan. The Plan would address issues such as the market scope and need; training models; available resources; delivery systems; deliverables; timeframes; commercial partners; capital reserves; budgets and cashflow. It was envisaged that some external resource would be contracted to assist in the development of the business plan.</p>	
			<p><b>RESOLVED THAT:</b></p> <p><b>1. a business plan, as outlined by the Board, be developed within 90 days with the active involvement of the members of the Federation</b></p> <ul style="list-style-type: none"> <li>a) <b>External resources be contracted as necessary</b></li> <li>b) <b>An interim report be provided to the Federal Assembly as soon as possible</b></li> <li>c) <b>The final plan should be agreed by the Federal Assembly once available</b></li> </ul>	<p><b>Board 90 Days</b></p>

			<p>2. Work should begin immediately to rectify the errors and omissions in the National Powerboat Scheme Training Support Package and Logbook, utilising the expertise within the MYAs</p> <p>3. the TL4 draft, developed from TL4/97 by YNSW, should be open for feedback, completed and produced by YAI within the timelines agreed by the NTC</p> <p>4. the Board seek advice as to whether YQ are in breach of Services Agreement signed between YAI and each MYA and consider any action accordingly</p> <p>5. the position and role of YATL be should clarified as soon as possible.</p>	<p>YAI/MYAs</p> <p>YAI</p> <p>Board</p> <p>Board</p>
	<b>1.2</b>	<b>OnBoard Program</b>	<b>Requested by various YSA</b>	
	<b>(a)</b>	To receive an analysis of the performance of MYAs in relation to the OnBoard agreement and to note the effect of the delay in the roll out of revised National Training Schemes -- around the table	<p>The CEO gave a PowerPoint Presentation outlining the history and current status of the OnBoard Program. A copy of the presentation is lodged with these minutes. The FA noted the correspondence from the Australian Sports Commission dated 3 May 2004 indicating that funding for the OnBoard Program had been suspended pending revised proposals regarding the management of the Program. In particular the ASC wished to see the sport meet the targets sets out in the original Business Plan.</p>	<b>Attach</b>
	<b>(b)</b>	To consider the options for the future of the OnBoard Program noting the correspondence from the Australian Sports Commission dated 3 May 2004 - attached	<p>The FA discussed the various issues that had beset OnBoard in its first full year of operation and acknowledged that these had had a significant impact on the ability of the sport to deliver the agreed outcomes. The MYAs recognised the great potential of OnBoard and the significant benefits to the sport.</p> <p>The FA noted that a number of MYAs had fallen well short of mutually agreed targets for Club Recruitment and other KPIs. As a result, the staged payments envisaged would not be made to the MYAs concerned. This, coupled with other savings, meant that sufficient funds would be carried forward at year end to allow the program to continue for a further six months with some adjustments necessary by both YAI and the MYAs.</p> <p>The FA noted that the emphasis in the six months from July to December 2004 would be on achieving the targets for Club Recruitment and OnBoard Participation. These targets would be broadly in line with those set originally to be achieved by 30 March 2004. In discussion the ASC had indicated a willingness to move forward on this basis.</p> <p>YT and YSA noted that they were not in a position to fund the OnBoard Program for six months from their own resources. The CEO agreed to take this into account when developing the final plans to take to the ASC.</p> <p>The CEO noted that the funds available would provide for the continued employment of the National Development Officer (NDO) to 31 December 2004. There was sufficient collateral in place to service anticipated requirements over the same period.</p>	<b>YAI-CEO</b>

		<p>Noting that they were not participating in the Program YAWA requested details of expenditure on the OnBoard Program to date. It was agreed that a profit and loss account be forwarded to MYAs for information.</p> <p>YNSW reaffirmed their full commitment to OnBoard. YNSW had no objection to the NDO working with the State Development Officer (SDO) in NSW and approaching clubs directly on behalf of YNSW. It was agreed that the CEOs of YNSW and YAI should meet at the earliest opportunity to revise plans for the roll out of OnBoard in NSW.</p> <p>The FA questioned the position with regard to OnBoard in Queensland. It was explained that YQ had determined not to use the funds available to employ an SDO, but rather to use members of their Board to deliver the Program to clubs throughout Queensland. It appeared from the outcomes that this strategy had not been successful. It was agreed that YAI should approach YQ with a view to the NDO promoting OnBoard directly to Yacht Clubs in Queensland. The FA hoped that YQ would be in a position to accept this offer of support, so enabling the sport to meet national targets.</p> <p>YV questioned the equity of an arrangement that would see the NDO being more active in NSW and QLD than in other states. The CEO indicated that the NDO was active in support of all MYAs. However, where particular services were being provided, this would be reflected in the funding allocation to the MYAs concerned.</p> <p>The issue of capturing participant data was discussed. YAWA indicated that they might be in a position to contribute to this process as the Clubs in WA were very active in using MyCentre. YAWA agreed to revert to the CEO on this issue.</p> <p>In view of the recent changes to plans for the National Training Schemes a number of Centres had indicated their willingness to provide student information. It was noted that there would need to be a program of active recruitment of Training Centres back to the National Training Schemes if the targets for OnBoard participants were to be met.</p> <p>All participating MYAs were unanimous in their full support of the OnBoard Program. The CEO noted input from the meeting to be addressed in the final plan put to the ASC.</p>	<p>YAI-CEO</p> <p>YAI/ YNSW</p> <p>YAI/YQ</p> <p>YAWA</p> <p>YAI-CEO</p>
		<p><b>RSOLVED THAT:</b></p> <p><b>The CEO should consult with MYAs to develop a revised plan for the OnBoard Program for presentation to the ASC.</b></p>	<p>YAI-CEO</p>
	<b>1.3</b>	<b>Annual Yachting Awards</b>	
	<b>(a)</b>	To discuss the presentation of the 2003-04 Annual Awards given that there is no plan to stage a national presentation function.	DEFERRED

	(b)	To discuss the proposal to extend the Annual Awards in 2004-05 to include Club of the Year and Volunteer of the Year Awards.		
<b>KRA</b>	<b>2</b>	<b>HIGH PERFORMANCE</b>		
	<b>2.1</b>	<b>High Performance Plan</b>	<b>Requested by various MYAs</b>	
		To receive a presentation on plans for the High Performance Program 2005-09	<p>The High Performance Manager gave a PowerPoint Presentation on plans for the High Performance Program 2005-09. A copy of the presentation is lodged with these Minutes.</p> <p>The HPM noted that it was the intention to place a coach(es) in each State where programs were already in place to underpin any High Performance activity. The States currently targeted were NSW, VIC, WA and SA. It was noted that it was the intention, in the short term, to service TAS and ACT either from other States or directly.</p> <p>The Paralympic Preparation Program (PPP) was now fully integrated into the HP Program. The Sonar and 2.4mR were serviced as part of this arrangement.</p> <p>The development strategy that had been adopted in the period after 2000 would be further developed over for next four years. For the first 2 years coaches would focus on development activities and would not be given class specific responsibilities as had been the case previously. In the 2 years immediately preceding the Olympic Games the focus would be on the Olympic Classes with more time spent in support of athletes overseas.</p> <p>YAWA suggested that there was a need to keep more accurate records regarding the time spent by non-HP staff on the HP Program. It was noted that efforts were being made to reduce reliance on Government funding and on HP funds in particular.</p> <p>YAWA suggested that MYAs would welcome clearer guidance on the structure of State Programs and in particular how these should link to the National HP Program. It was agreed that YAI should work to develop guidelines in conjunction with the MYAs.</p> <p>It was noted that YAI had provided support for teams attending the ISAF World Team Racing Championship in the past. It was agreed that there was a need to develop the discipline nationally and that the funding for this discipline may well be reduced until this has been achieved.</p> <p>The CEO commented that the ongoing support of the Federal Government for the HP Program was key. He noted that after 2006 no major multi sport events were planned in Australia. There was a concern that HP support might "fall off the radar" of the Federal Government in these circumstances. The CEO again stressed the need for the sport to become less reliant on Federal Government funding in the future.</p>	<p><b>Attach</b></p> <p><b>YAI/MYAs</b></p>

			YV expressed their congratulations to YAI for the work done in the HP area. The Chairman recorded his appreciation for the work of the CEO, HP Manager and all the staff involved and asked that this appreciation be passed on to those concerned.	<b>YAI</b>
	<b>2.2</b>	<b>Athlete's Commission</b>	<b>Requested by various MYAs</b>	
		To receive an update from the High Performance Managers on the development of a Yachting Australia Athlete's Commission.	<p>The HPM provided a brief update on the development of a YAI Athlete's Commission.</p> <p>It was noted that the Board had considered draft Charter and By-Law in December 2003. This had been approved in principle. The final documentation was still being prepared. This would be circulated to MYAs for comment as soon as possible.</p> <p>The importance of the sport being represented in key forums, such as the Australian Olympic Committee and Australian Sports Commission was noted and agreed by the FA. The Board was asked to further consider this issue with a view to developing a strategy to ensure long-term representation of yachting at all relevant forums.</p>	<b>YAI</b>  <b>Board</b>
	<b>2.3</b>	<b>National Junior and Youth Forum</b>	<b>Requested by YNSW</b>	
	(a)	To receive the draft Terms of Reference for the National Junior and Youth Forum – YNSW.	The HPM presented the draft Terms of Reference for the National Junior and Youth Forum. It was noted that correspondence had been received on the issue from YSA and YV.	
	(b)	To note actions since the last forum – copies of meeting notes previously circulated.	The Board had considered the matter at their meeting in March 2004. It had been determined that a Forum was probably more appropriate than a National Committee. Terms of Reference had been drafted accordingly and considered by the Board at their meeting on 21 May. The Board had agreed that a Director should chair the Forum which it was anticipated would be held annually at the Australian Youth Championship (AYC).	
	(c)	To note that the next meeting will take place in January 2005 at Lake Macquarie.	<p>Whilst it was agreed that the Forum provided useful feedback, the MYAs were of the view that a more formal structure was required to input to the development of Junior and Youth sailing throughout Australia.</p> <p>It was noted that all MYAs had within their own structures some form of Junior and Youth Committee. It was agreed that MYAs should forward the Terms of Reference of these Committees to YAI for information.</p> <p>YV noted the recommendation from the Youth Forum to develop a poster promoting both the Australian Youth Championships (AYC) and the various State Youth Championships. YNSW reported that they would be producing a poster as described in support of the 2005 AYC at Lake Macquarie. YNSW would discuss arrangements for the distribution of this poster with YAI.</p>	<b>MYAs</b>  <b>YNSW</b>

			<p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. John Flower, Andrew Hamilton and Nick Hutton should develop draft Terms of Reference for a National Junior and Youth Committee for consideration by the YAI Board.</li> <li>2. These Terms of Reference should be available by mid July to allow their consideration at meeting of the YAI Board on 6 August.</li> <li>3. A Youth Forum should be held in January 2005 at Lake Macquarie (exact date to be determined) in conjunction with the AYC</li> </ol>	<p>JF/AH/NH Mid July</p> <p>YAI</p>
<b>KRA</b>	<b>3</b>	<b>COMPETITION DEVELOPMENT</b>		
	<b>3.1</b>	<b>Special Regulations 2005-09</b>	<b>3.1(b) requested by YNSW</b>	
	(a)	To receive a presentation from the Competition Manager on the major changes proposed for the 2005-09 Special Regulations.	<p><i><b>NOTE – This item was discussed on Saturday 22 May at 15.00. The Federal Assembly and Offshore Keelboat Policy Committee combined for this item.</b></i></p> <p>Colin Chidgey, Competition Development Manager gave a PowerPoint presentation on 2005-09 Special Regulations. A copy of the presentation is lodged with these minutes.</p>	Attach
	(b)	To consider the voting balance needed in order to make changes to the Special Regulations - YNSW	YAWA made recommendations regarding the introduction of a new category for twilight racing. This was referred to the OKPC and Safety Committee for consideration.	
	<b>3.2</b>	<b>Event Strategy</b>	<b>Requested by YV</b>	
		To receive a presentation from the Competition Manager on Yachting Australia on other events covering the restructuring of Yachting Australia Events; contractual agreements for Yachting Australia events; the review of the National Officiating Program; and the National Safety Auditors Program	In view of the shortage of time this item was deferred. The CEO did report that the Board had discussed arrangements for the review of the National Officiating Program at their meeting on Friday 21 May. Three individuals had been identified as appropriate to head up the Review. These individuals would be approached and invited to be involved. The YAI staff had developed Draft Terms of Reference. These would be discussed with the individual heading the Review prior to circulation to the MYA for comment.	YAI-CEO
	<b>3.3</b>	<b>State Youth Championships</b>		
		To receive a report from each MYA on the structure of the various State Youth Championships including the timing, classes sailed and approximate numbers attending	DEFERRED	

<b>KRA 4 MEMBERSHIP SERVICES</b>				
	<b>4.1</b>	<b>Membership Data</b>		
		To receive a report from each MYA following the commitment made at the meetings in July and October 2003 to the process developed by YAWA to gather information relevant to a review of the National Membership Scheme	<p>Alan Tough made a presentation on the work done in WA in gathering information on the Membership makeup and trends in Yacht Clubs. A copy of this report is lodged with these Minutes.</p> <p>The importance of this information as background to a proper review of the National Membership Scheme was again reinforced. A number of MYAs had made proposals relating to changes to the National Membership Scheme but, in the absence of any factual information, it was difficult to assess the benefits or otherwise of these proposals.</p> <p>MYAs again indicated that they would make a renewed commitment to collecting the information in line with the framework developed by YAWA. It was agreed that this matter should be reconsidered at the Annual General Meeting in October.</p>	<p><b>Attach</b></p> <p><b>All MYAs</b></p>
	<b>4.2</b>	<b>Personal Accident Insurance Premium</b>	<b>Requested by various MYAs</b>	
	<b>(a)</b>	To note the recommendations of the Yachting Australia Board in relation to the additional premium collected in 2003-04 for the Personal Accident Insurance Premium	<p>The FA discussed what action should be taken in relation to the overpayment of the additional premium collected in 2003-04 for Personal Accident Insurance.</p> <p>The work of YAI in achieving a reduction in premium for the PA Insurance was noted. It was agreed that it would not be practical to refund the money to individuals. The FA noted that YAI received no income by way of commission or fees from the PA Insurance arrangements.</p> <p>The FA noted the submission from YQ that the excess premium collected should be used to offset the shortfall in the Third Party Liability Scheme. The FA did not consider this approach to be equitable. There was no seconder and the motion failed.</p> <p>A number of options were considered including distributing the funds to MYAs on a percentage basis; holding the money in a separate account to set against the PA Insurance premium in future years; or setting the money aside in YAI's accounts for specific purposes.</p>	
			<b>RESOLVED THAT:</b>	
			<b>On a motion from YAWA, the funds should be set aside specifically to fund Training Development. The motion was agreed unanimously by those present. YQ abstained by proxy.</b>	<b>YAI</b>
	<b>(b)</b>	To note the Membership Servicing Costs for the membership year commencing 1 October 2004 previously notified to MYAs	<p>The FA discussed the future of the PA Insurance Scheme in the light of a motion from YQ that the existing arrangement should be replaced with a voluntary pool subscription scheme.</p> <p>The FA noted that the majority of National Sports Organisations were now providing compulsory insurance for members. This allowed premiums to be kept at a minimum. It was clear that a compulsory scheme, which had the benefits of minimising administration and sharing the risk across the maximum number of people, was the only viable approach.</p>	

		<p>It was clear that some State Governments were working towards a compulsory insurance regime for every participant involved in sport. This approach was particularly evident in NSW. The State Government sought to ensure that injuries sustained in sport did not become a drain on the general community. This view was reflected in the approach taken by the ASC, who were encouraging sports to take responsibility for the issue on a national basis.</p> <p>It was noted that since the introduction of the scheme in 1999, payments had been made to the relatives of yachtsmen in circumstances where no other insurance existed. It was further explained that the capital benefits were available irrespective of what other insurance may be in place. Thus, if an individual had some form of a life or other insurance, the policy would respond in the event of death.</p> <p>The FA discussed the viability of the scheme if one or more MYAs chose to withdraw. There was a view that if YV and YNSW wished to continue the scheme might still be viable, all be it at a slightly increased cost. However, this would create additional issues relating to the administration of the scheme and would bring into question the ability of the sport to act nationally.</p> <p>A motion was put by YQ seconded by YAWA as follows:</p> <p><i>“That the compulsory insurance scheme, known as the Silver Card scheme, be terminated with effect from July 2004 and be replaced with a voluntary pool subscription scheme for affiliated members AND THAT the insurance levy NOT form part of Yachting Australia capitation or levies but be a charge for those members who nominate to take it up.”</i></p> <p>By a vote of 2 in favour and 6 against the motion was defeated.</p>	
		<p><b>RESOLVED THAT:</b></p> <p><b>The Personal Accident Insurance arrangements, attached to the National Membership Scheme should be retained by the Federation and should operate in all States and Territories.</b></p>	
<b>4.3</b>	<b>Life Membership</b>	<b>Requested by YNSW</b>	
	To note that time has prevented any progress in relation to the issue of recognition of life members of MYAs and Yacht Clubs under the National Membership Scheme - YNSW	DEFERRED	

KRA	5	<b>CORPORATE GOVERNANCE &amp; REPRESENTATION</b>		
	<b>5.1</b>	<b>Strategic Review</b>		
		<p>To receive a presentation on the progress of the Strategic Review implemented in October 2003</p>	<p>Director, Andrew Plympton, gave a Strategic Review by way of a PowerPoint Presentation. A copy of the review is lodged with these Minutes.</p> <p>The FA agreed that, given its limited resources, YAI had been involved in too many parallel activities resulting in poor delivery in some areas. It was clear that the MYAs needed to agree on a set of core activities and on the outcomes that were required.</p> <p>There was also a need to identify just what market YAI should be attempting to service and whether this should be limited to the racing yachtsmen or the broader recreational boating community. There was some disparity of view on this issue.</p> <p>Communication remained a significant issue for the Federation. The role and functions of YAI and the MYAs should be the subject of a clear statement to the yachting community once determined.</p>	<b>Attach</b>
			<p><b>RESOLVED THAT:</b></p> <p><b>A group to include Andrew Plympton, Alan Tough, Andrew Hamilton and Don McMichael should develop a strategic direction for YAI and revert to the MYA Presidents and Board within 90 days with their recommendations.</b></p>	<b>AP/AT AH/DM 90 days</b>
	<b>5.2</b>	<b>Plans and Budget for 2004-05</b>		
		<p>To receive and consider the Project Planning Summaries and Budget for the financial year 2004-05 – Project Plans, Budget Paper and Spreadsheet circulated by post</p>	<p>The FA noted the Project Planning Summaries that had been previously circulated. Wally Rantanen presented the Budget for the year 2004-05.</p> <p>It was noted that the current Budget did not contain funding for Training Development. It was agreed that as the Federal Assembly had identified training as a priority the Budget should be reviewed once the Training Business Plan foreshadowed in Item 1.1 had been developed. It was noted that the amount identified at Item 4.2 (a) should be taken into account in reworking the Budget.</p> <p>YAWA suggested that the Board consider requiring YAI staff to maintain timesheets to accurately allocate costs to the various Key Result Areas and projects within them. The comparison was made with lawyers, accountants and other consultants, who charge back time to clients against timesheets. It was agreed that the Board should consider the cost benefits of such an arrangement.</p> <p>The CEO gave a Powerpoint presentation on the Payroll Tax Liability that had come to light during the 2003-04 financial year. A copy of this presentation is lodged with these minutes.</p> <p>The FA noted that no penalties had been incurred as a result of non-payment but interest had been charged. The net impact of the liability was \$18,358. The FA noted that this did not take into account</p>	<b>YAI  Board  Attach</b>

			that YAI had the funds available to use as they wished some for up to 5 years. The real impact was therefore considerably less.  However, the funds had been reflected in the accumulated funds at each year-end. This gave an artificially high position. The Auditors had advised that it would be necessary to reflect the liability in the 2003-04 accounts. This would result in a deficit for the year.	
			<b>RESOLVED THAT:</b>  <b>The Budget be accepted as an operating Budget for 2004-05, subject to a profit and loss statement for training activities being made available to the MYAs.</b>	
	<b>5.3</b>	<b>National Policies</b>		
		To discuss the process for the development and implementation of national policies such as Anti-doping, Member Protection and Risk Management given that a number of State Departments of Sport and Recreation and the ASC now these to be placed as a condition of funding	DEFERRED	
<b>KRA</b>	<b>6</b>	<b>MARKETING AND COMMUNICATION</b>		
<b>KRA</b>	<b>7</b>	<b>INFORMATION TECHNOLOGY</b>		
	<b>7.1</b>	<b>My Website arrangements</b>		
		To receive a report on the development of the MyWebsite service, currently available to Yacht Clubs in Victoria and South Australia	DEFERRED	
<b>KRA</b>	<b>8</b>	<b>GENERAL ADMINISTRATION</b>		
	<b>8.1</b>	<b>Executive Officer's Meeting</b>		
		To note any relevant matters discussed at the Executive Officer's Meeting held on Friday 21 May	DEFERRED	
	<b>9.</b>	<b>ANY OTHER BUSINESS</b>		
	<b>(a)</b>	Anti-Doping Policy	It was noted that the Board has approved the draft Anti-Doping Policy on Friday 21 May. Subject to some minor revision the Policy would now be submitted to the Australian Olympic Committee for their consideration.	

	<b>(b)</b>	Branding	It was noted that in discussions with YAWA, there had been some amendments to the Branding Agreement currently in place with a number of other MYAs. For consistency, the revised Agreement developed in discussions between YAI and YAWA would be circulated to all MYAs for signature.	<b>YAI</b>
	<b>(c)</b>	Olympic Games Media Coverage	YV noted that prior to the last Olympic Games little had been done to generate a media profile for the sailing athletes. This had resulted in a lack of coverage for the sport. The CEO agreed to report back on this issue.	<b>YAI</b>
<b>Close of Meeting</b>				
			<p>YT proposed a vote of thanks to the President for his Chairmanship of the meeting. This was met with acclamation.</p> <p>It was noted that the CEO would address Items that had been deferred by either through correspondence or a teleconference.</p> <p>Saturday – the meeting concluded at 6.00pm  Sunday – the meeting concluded at 5.30pm</p>	<b>YAI-CEO</b>

Federal Assembly – 22/23 May 2004

DRAFT