

		MEETING	Yachting Australia Federal Assembly	
		DATE	Friday 11 February 2005	
		TIME	0930-1700	
		VENUE	Royal Sydney Yacht Squadron - Kirribilli Room	
		AGENDA	MINUTE	ACTIONS
0930	A	ATTENDANCE AND APOLOGIES		
		<p>Attendance: Andrew Plympton President John Allanson Fred Bevis John Flower David Kellett David Tillett Wally Rantanen</p> <p>Phil Jones CEO Cheryl Recording Zilverschoon Secretary</p> <p>Andrew Hamilton YNSW Delegate Lindsay Brown YNSW Delegate Max Press YNSW Delegate Chris White YQ Delegate Bruce Chapman YQ Delegate Phillip Smailes YQ Delegate Don McMichael YACT Delegate Michael Leydon YACT Delegate John Burgess YV Delegate Ross Kilborn YV Delegate Bob Silberberg YT Delegate Nick Hutton YT Delegate Allen Walters YSA Delegate Gary Martin YNT Delegate Rupert Leslie YWA Delegate Alan Tough YWA Delegate</p> <p>Apologies: Adrienne Cahalan</p>	<h1 style="color: gray; opacity: 0.5;">Federal Assembly Minutes</h1> <h2 style="color: gray; opacity: 0.5;">110205</h2>	

B. MINUTES OF THE LAST MEETING			
		To receive the minutes of the meeting held on 30/31 October 2004 – attached	The Minutes of the meeting held on 30/31 October 2004 were received. It was agreed that these were a true record of proceedings. The Minutes were signed by the President.
C. MATTERS ARISING			
		To consider any matters arising not otherwise dealt with in the agenda	There were no matters arising which were not dealt with in the agenda.
0945	1.	STRATEGIC PLAN	
	(a)	To receive a report from the consultant on the development of the Strategic Plan	The meeting received the draft Strategic Plan. The Board had considered feedback from MYAs provided on the pro-forma circulated on 1 February. Based on this feedback the Board made a number of recommendations for amendments to the Plan. These amendments were agreed by the Federal Assembly.
	(b)	To receive and consider the feedback from MYAs provided on the pro-forma circulated with the draft on 1 February 2005	It was agreed that the revised draft should be circulated to MYAs for comment on 14 February. Assuming agreement, the plan would be submitted with the full support of the Federal Assembly on 18 February. The meeting acknowledged the work done by Tracey Johnstone in facilitating the development of a plan agreed by all MYAs.
	(c)	To consider the Strategic Plan for the period 2005-08 – previously circulated	Note: The Strategic Plan 2005-09 now appears on the YAI website.
	(d)	To agree the Strategic Plan for submission to the ASC by 18 February 2005.	
1400	2.	TRAINING	
	(a)	To introduce Fiona Medwin, recently appointed as National Training Manager	The President introduced Fiona Medwin, Yachting Australia National Training Manager. FM gave a short presentation regarding planned activities. The Federal Assembly wished Fiona well in her new role.
	(b)	To note initial actions planned by the National Training Manager	
1415	3.	MEMBERSHIP ISSUES	
		To discuss options for the development to the National Membership Scheme – initial briefing paper to follow	The meeting received a briefing paper regarding the future of the National Membership Scheme. There was extensive discussion regarding the options faced by the Federation in relation to the National Membership Scheme and capitation.

			<p>The meeting noted in particular the difficulties being experienced by Yachting Queensland with a number of affiliated Clubs no longer willing to fully participate in the National Membership Scheme under the definition agreed previously by the Federal Assembly. Yachting Queensland considered this was principally as a result of the agreed definition not being fully enforced by other MYAs.</p> <p>In general, the meeting agreed that the Silver card or similar arrangement should be retained. Whilst there was not full compliance the requirements of the Blue Book did provide some leverage to ensure that competing yachtsmen made a contribution through the National Membership Scheme.</p> <p>The meeting again noted the work done by Western Australia in collecting data regarding the make-up of yacht club membership. It was noted that any change to the National Membership Scheme would involve a certain risk given that other MYAs had yet to carry out such a detailed analysis.</p> <p>Given the specific issues being experienced by Yachting Queensland and the threat to revenues as a result of Queensland clubs withdrawing from the scheme the Federal Assembly agreed that Yachting Queensland should be invited to revert by the end of March with alternative proposals for the financial 2005-06. It was agreed that these proposals should be circulated to the members of the FA for their consideration.</p> <p>The meeting again recognised the need for common agreement in relation to the National Membership Scheme and invited the Board of Yachting Australia to further consider the issues and make recommendations.</p>	
1515	4.	FINANCE		
		To receive a report from the Treasurer on the financial position at 31 December – figures previously circulated	<p>The meeting received a report providing the financial position at 31 December. It was noted that financial reports were circulated to MYAs on a monthly basis.</p> <p>The Treasurer noted that the likely outcome to 30 June 2005 was a net surplus of between \$200 - \$250,000. This was against an approved budget of some \$66,000. The Treasurer noted that the Board had taken the view that it was necessary to rebuild the reserves of the organisation during the financial year 2004-05. To achieve this a number of staff had not been replaced. Inevitably, this had resulted and would continue to result in some services from YAI being limited.</p> <p>The meeting welcomed the savings against budget and looked forward to rebuilding of reserves.</p>	
1530	5.	DEFERRED FROM MEETING ON 30/31 OCTOBER 2004		
	5.1	National Safety Committee	ITEM REQUESTED BY YSA	
		The draft Terms of Reference were considered by the Board at the meeting on 8 August 2004 previously circulated and attached	The meeting received the draft Terms of Reference for the National Safety Committee. It was noted that these had been previously been circulated to MYAs.	

5.2	National Youth Committee	ITEM REQUESTED BY YSA	
	Following the decision at the last meeting, to receive the draft Terms of Reference for the National Youth Committee – Board Paper, Report and draft ToRs attached – Board Minute 8 August, item 2.3	The meeting noted the resolution from the Board on 080804 that: 1. The Draft Terms of Reference be aligned with the Terms of Reference of other National Committees. 2. The modified Terms of Reference be presented to the Federal Assembly at their meeting in October 2004. It was noted that the ToR had yet to be modified. It was agreed that the ToR should be considered by the National Youth Committee at their inaugural meeting. Any recommendations would subsequently be considered by the Board. It was noted that the inaugural meeting of the National Youth Committee was planned to take place at the Annual Meetings of YAI in August 2005.	
5.3	Trailable Yacht Committee	ITEM REQUESTED BY YSA	
	Item previously discussed by FA and Board	Deferred to next meeting.	
5.4	Adoption of Member Protection Policy	ITEM REQUESTED BY YSA	
	Paper and draft Member Protection Policy attached	Deferred to next meeting.	
5.5	Airfare Pooling		
	To note the recommendation from the MYA Executive Officers' that the airfare pooling system should be extended to meetings of the Federal Assembly	The meeting noted the recommendation from the MYA Executive Officers that the airfare pooling system should be extended to meetings of the FA including the Annual General Meeting. The FA supported the recommendation from the Executive Officers and it was agreed that this change should apply with immediate effect.	
6	OTHER BUSINESS		
7	DATE OF NEXT MEETING		